Results of HEPSS Meeting November 1, 2018 Room F-126 at 1:00

Santa Ana College inspires, transforms and empowers a diverse community of learners. 2017

MEMBERSHIP

Rebecca Barnard Monte Huotari Bart Hoffman Mario Gaspar Amy Treat

Scott Baker Veronica Oforlea Marty Rudd Donald Mahany Maria Cardona

Don Maus Toni Bland New Member Norma Castillo

$Bold\ font\ indicates\ members\ in\ attendance$

Meeting called to order – 1:00p.m.

| Old Business | DISCUSSION/COMMENTS | ACTIONS |
|-------------------------|---|--------------------------|
| ICS Drill | Dr. Rose has asked that we conduct a tabletop exercise scenario for an incident on campus, by the end of the semester if possible. This exercise in the hands of Chief Bland and LT Baker | Baker/ Mahany/ Bland? |
| Skateboarding on campus | Amy Treat was concerned with the speed and frequency of skateboards on campus and wondered if we could do anything about it. The committee decided to have Campus Security keep track of how many injuries occur due to skateboard use and in December 2018 we will decide if we need to pursue restrictions. 1. It was brought to the committee's attention that Dr. Rose had an opinion concerning bikes and skateboards on campus. 2. Bikes should be walked and skateboards need to be ridden with caution and a slow controlled pace. Chief Toni Bland will be visiting OCC to see what they have done concerning Skating boarding and bikes on Campus. Apparently they created a route for these items and connected them to bike racks and get-off points. Once she reviews their policy she will make a recommendation to the committee. | Maus/ Baker |
| New Business | Discussion | Presenter |

| Great American Shakeout | Dr. Rose has asked that we conduct a tabletop exercise scenario for an incident on campus, by the end of the semester if possible. This exercise in the hands of Chief Bland and LT Baker / West Coast company ran the ICS meeting. They provided handouts that explained the ICS positions. Emergency type vests were provided and will be used when an incident occurs. It was the opinion of the HEPSS members in attendance of the ICS drill on Friday October 26 th that it was well organized and informative. 1. The scenario used for the drill was a natural gas leak from the American Compressed Natural Gas fill station located at the Santa Ana River and 17th street. A plumb of natural gas was enveloping the campus. 2. An Incident Commander was preselected for this drill but it was understood by all that the IC would be established to the first arriving ICS member. He/she would hold the IC position until they were relieved by a more educated or experienced person. Committee recommendations 1. There is a second storage container located in the M&O complex that could be used during an emergency. 2. There are a total of four generators on campus and a plan will be developed as to where those generators should be placed during an emergency. 3. The ICS chart and membership needs to be updated. 4. Marty Rudd would like to work with the committee is bring HAM radios into the Standing Operating Procedures (SOP's). 5. Training of M&O personnel needs to take place so they feel comfortable triaging building at all times of the day or night. Training is planned for M & O and other staff about mid-January. A save the date will go out later this month. This training will cover Disaster response including ICS basics, evacuations, search, do's and don'ts and a few other topics. This training will be a great refresher for staff. On October 18 at 10:18 we evacuated the buildings for the Great | Baker / Bland Wert |
|-------------------------|--|---------------------|
| Great American Shakeout | On October 18 at 10:18 we evacuated the buildings for the Great American Shakeout (see handout) The evacuation drill went well as far as getting people out of the buildings Committee concerns | Wert |

| | Remove one of the clauses in the standing orders for drills that states the building can be re-entered once the building manager states the building has been evacuated and acknowledged by the IC. Look at the evacuation maps and make sure they are up to date now that the campus construction projects have moved away from the center of the campus. Students should not be evacuated into parking lots where cars and emergency vehicles could be in operation. | |
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| Therapy animals | Are Therapy Animals allowed on campus? The committee felt like this topic had been addressed in the recent past however it is now back in discussion. There may have been changes in the law regarding animals on campus. 1. Service animals are the only dogs on campus (current language). 2. Service animals are going to be evaluated on a case by case basis involving DSPS and in the future they may be allowed in the classroom. 3. Service animals may involve more than just dogs. | Hoffman/ Maus/ Oforlea |
| STANDING REPORTS | | ACTIONS |
| SAC Security – SGT. Scot Baker | Theft of a golf-cart vehicle. The vehicle was recovered in the community without much damage. The theft was caught on camera. Maxient reports are on the rise. It appears this tool is being utilized more by faculty. | Lt. Baker |
| Don Maus- Risk Management | Report of one cut finger. | Maus |
| Round Table | Automotive / Diesel / Refrigeration will have an open house on November 8, 2018 Mental Health and Health Center coverage us improving. Campus Safety is doing a very good job in finding a balance with the homeless problem on campus and keeping the campus safe. | All members |
| | Next Meeting will be in December 6, 2018 | |
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