

Results of HEPSS Meeting  
 November 1, 2018  
 Room F-126 at 1:00

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*Santa Ana College inspires, transforms and empowers a diverse community of learners. 2017*

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MEMBERSHIP

<b>Rebecca Barnard</b>	Monte Huotari	<b>Bart Hoffman</b>	Mario Gaspar	<b>Amy Treat</b>
<b>Scott Baker</b>	<b>Veronica Oforlea</b>	<b>Marty Rudd</b>	<b>Donald Mahany</b>	Maria Cardona
<b>Don Maus</b>	Toni Bland	<b>New Member</b>	<b>Norma Castillo</b>	

***Bold font indicates members in attendance***  
*Meeting called to order – 1:00p.m.*

<i>Old Business</i>	<i>DISCUSSION/COMMENTS</i>	<i>ACTIONS</i>
ICS Drill	<p>Dr. Rose has asked that we conduct a tabletop exercise scenario for an incident on campus, by the end of the semester if possible.</p> <p style="padding-left: 40px;">This exercise in the hands of Chief Bland and LT Baker</p>	Baker/ Mahany/ Bland?
Skateboarding on campus	<p>Amy Treat was concerned with the speed and frequency of skateboards on campus and wondered if we could do anything about it. <b>The committee decided to have Campus Security keep track of how many injuries occur due to skateboard use and in December 2018 we will decide if we need to pursue restrictions.</b></p> <ol style="list-style-type: none"> <li>1. It was brought to the committee’s attention that Dr. Rose had an opinion concerning bikes and skateboards on campus.</li> <li>2. Bikes should be walked and skateboards need to be ridden with caution and a slow controlled pace.</li> </ol> <p>Chief Toni Bland will be visiting OCC to see what they have done concerning <b>Skating boarding and bikes on Campus. Apparently they created a route for these items and connected them to bike racks and get-off points. Once she reviews their policy she will make a recommendation to the committee.</b></p>	Maus/ Baker
<i>New Business</i>	<i>Discussion</i>	<i>Presenter</i>

ICS Drill	<p>Dr. Rose has asked that we conduct a tabletop exercise scenario for an incident on campus, by the end of the semester if possible.</p> <p>This exercise in the hands of Chief Bland and LT Baker / West Coast company ran the ICS meeting. They provided handouts that explained the ICS positions. Emergency type vests were provided and will be used when an incident occurs.</p> <p>It was the opinion of the HEPSS members in attendance of the ICS drill on Friday October 26<sup>th</sup> that it was well organized and informative.</p> <ol style="list-style-type: none"> <li>1. The scenario used for the drill was a natural gas leak from the American Compressed Natural Gas fill station located at the Santa Ana River and 17th street. A plumb of natural gas was enveloping the campus.</li> <li>2. An Incident Commander was preselected for this drill but it was understood by all that the IC would be established to the first arriving ICS member. He/she would hold the IC position until they were relieved by a more educated or experienced person.</li> </ol> <p>Committee recommendations</p> <ol style="list-style-type: none"> <li>1. There is a second storage container located in the M&amp;O complex that could be used during an emergency.</li> <li>2. There are a total of four generators on campus and a plan will be developed as to where those generators should be placed during an emergency.</li> <li>3. The ICS chart and membership needs to be updated.</li> <li>4. Marty Rudd would like to work with the committee is bring HAM radios into the Standing Operating Procedures (SOP's).</li> <li>5. Training of M&amp;O personnel needs to take place so they feel comfortable triaging building at all times of the day or night. Training is planned for M &amp; O and other staff about mid-January. A save the date will go out later this month. This training will cover Disaster response including ICS basics, evacuations, search, do's and don'ts and a few other topics. This training will be presented by Fire Captain Wayne Bennet (ret) and will be a great refresher for staff.</li> </ol>	Baker / Bland
Great American Shakeout	<p>On October 18 at 10:18 we evacuated the buildings for the Great American Shakeout (see handout)</p> <p>The evacuation drill went well as far as getting people out of the buildings</p> <p>Committee concerns</p>	Wert



